

D'YOUVILLE COLLEGE  
**Policies and Procedures**  
**Alcoholic Beverages**

**EVENTS WITH ALCOHOL** (Refer to Appendix E & F)

Student clubs and organizations may sponsor on or off – campus events that serve alcohol as long as the event complies with State laws and D'Youville College Policy. Event organizers must understand and abide by all established standards and complete required paperwork.

Regulations forbid unauthorized possession, consumption or distribution of alcoholic beverages on or in college property or at off - campus college functions. Regulations shall pertain to all students, faculty, employees, and guests of D'Youville, as well as those personnel contracted for service to the college. Violations shall be grounds for disciplinary action

**A. AGE**

1. An individual shall be 21 years of age to possess, distribute or consume alcoholic beverages on campus or at off-campus college functions.

**B. SALE AND USE**

1. Sale or use of alcoholic beverages on campus or at off-campus college functions requires the formal approval and registration of the function with the Coordinator of Event Services - Director of the College Center
2. Sale or use of alcoholic beverages shall take place only in the area specified for approval by the Director of the College Center or designee.
3. Persons or groups receiving approval for sale/distribution of alcoholic beverages shall obtain the necessary license.
4. Persons or groups receiving approval for sale/distribution of alcoholic beverages shall obtain necessary insurance coverage, as required by the college.
5. Alcoholic beverages shall not be given/raffled as prizes, rewards or inducements.

### **C. BEHAVIOR**

Any of the following actions on campus or at any off-campus college functions will result in disciplinary procedures against those involved. Any person bringing guests to campus or off-campus college events shall be responsible for making regulations known to their guests. Any violation by guests shall be attributed to the host/hostess.

1. Granting access to, or serving alcoholic beverages to those under 21 years of age.
2. Destruction of college property or personal property, either on campus or at any official college function, consequential to the use of alcohol.
3. Behavior, noise, or conduct, which infringes on the rights of others and is consequential to the use of alcohol.
4. Use of false identification to obtain alcoholic beverages.

### **D. CONTAINERS**

1. Carrying open containers of alcoholic beverages outside of approved or registered areas shall be forbidden.
2. Kegs, beer balls and cases (full or partial) shall not be allowed in the residence halls.
3. Kegs, beer balls and cases shall only be allowed at formally approved functions.

### **E. EVENTS**

Any approved events, on or off-campus involving the sale/use of alcoholic beverages, shall be conducted by the following guidelines:

1. Individuals sponsoring the approved event must implement measures to ensure that alcoholic beverages are not accessible to:
  - a. Those under 21. An effective mechanism to verify proof of age must be in place.
  - b. Individuals who appear intoxicated.
  - c. Persons exhibiting inappropriate behavior.
  - d. Individuals outside the approved drinking area.
2. Non-alcoholic beverages, food and snack items of substance shall be readily available in sufficient quantities.
3. Drinking contests and games may not involve alcoholic beverages in any way.
4. Individuals may not "bring their own" alcohol to any on or off campus event.
5. Promotion and advertisement of any event must include the availability of alcohol free beverages on an equal and comparable basis as the alcoholic beverages. Alcohol may not be used as the inducement for participation, or as the main focus.
6. Individuals sponsoring the event are responsible for:

- a. Knowing the liability of hosting such an event and related laws for such an event, and for implementation of steps necessary to insure compliance with these regulations.
  - b. Notifying security and appropriate college officials of problems that arise.
  - c. Designating one person who will oversee the event while abstaining from alcohol.
7. For student club sponsored events, on or off campus:
- a. No open bars permitted. Cash bars only.
  - b. Security or the contracted catering establishment must provide proofing services. D'Youville students or club officers may not serve as proofing staff or bartenders.
  - c. For events on campus - an alcohol drinking area must be set-up. No alcohol will be permitted out of this area.
  - d. Depending on the event, campus security may be required for crowd control. The hosting organization will be responsible for contracting with security and for payment of their services.

**F. MARKETING**

Alcoholic beverage marketing programs aimed at the D'Youville College campus shall conform to the code of student conduct and shall avoid demeaning sexual or discriminatory portrayal of individuals. Promotion shall not encourage alcohol abuse, give away free alcohol, encourage inappropriate behavior or portray alcohol consumption as a solution to personal/academic problems of students or as necessary to social, sexual, or academic success.

**G. DISCIPLINARY ACTION** Failure to comply with any stated policies may result in disciplinary action against an individual or group. Such action shall follow the procedure of the Student Conduct Committee, or if the behavior is deemed serious enough, the Vice President for Student Affairs or designee may take whatever immediate action is needed to maintain order and prevent harm or abuse to any person.