

## **Withdrawal From a Course**

In order to withdraw from a course at any time, a student must complete a course (drop/add) form, obtain the signature of the advisor and return the form to the registrar's office before the end of the tenth week of the semester.

The student receives the grade of "W" when the student withdraws after the end of the drop/add period but before the end of the tenth week of the semester. Students who withdraw after the tenth week will receive a grade of "F" for the course.

Students who merely stop attending receive a grade of "FX". Students submitting a withdrawal form are encouraged to speak with the director of retention services at 716.829.7625.