

D'Youville

Medical Emergency Procedures

2012-2013

MEDICAL EMERGENCIES FOR STUDENTS/EMPLOYEES

CALL 911

In the event of a serious or life threatening condition such as:

- not breathing
- profuse bleeding
- head, neck or back injury
- suspected drug overdose
- alcohol overdose
- diabetic incident
- shortness of breath
- seizure
- stuporous state
- serious fall
- chest pain

1. **Call 911.** Tell the operator your name, location, and describe the injured or ill person. **IF THE INJURED PERSON IS UNDER 18 THE PARENT/GUARDIAN MUST BE NOTIFIED IMMEDIATELY.**

Parental information is available at the health center (829-8777), Registrar's office (829-8347) and the residence life office (829-8500) if it is a student residing on campus. After hours the director/assistant director of residence life can be contacted at 829-7695 for resident students only.

2. Call Security (829-7777) so they can assist with directing the ambulance to the correct location.
3. Notify the director of the health center at 829-8777. A written report of the incident must be filed with the health center within 24 hours. The health center will do follow-up reports on the incident. Remember: CALL 911 FIRST if you feel the injured/ill person is in a serious or life threatening situation. It is always better to be safe than sorry.

Emergency Medical Response Plan:

1. **Call 911**
2. Notify Security (ext 7777) of the emergency. Automatic External Defibrillator machines are located at: Marguerite, Library, 222 Apartment, College Center, Niagara Street, ALT 1st Floor, BFAC outside Connections, DAC Lobby, DEC Lobby and KAB 1st Floor. Security will notify the facilities emergency responders.

PSYCHOLOGICAL EMERGENCIES INVOLVING AN EMPLOYEE OR STUDENT

1. Contact the D'Youville personal counseling center at 829-7819 for assistance.
2. If assistance is not immediately available and you feel someone's life is in danger, contact Crisis Services (834-3131) and if needed, 911.
3. Contact Robert Murphy, vice president for student affairs, at 829-8100 or 829-8199 as soon as possible to report the incident. After hours, Mr. Murphy can be reached at 834-6382.

Emergency Medical Response Team

Purpose:

To establish an action plan for responding to a medical emergency.

Training Requirements:

Any employee that is expected to provide emergency care to a patient will be trained in CPR and Automatic External Defibrillator (AED) use. This training will conform to the American Heart Association (AHA) Heartsaver AED standards.

Designated Emergency Medical Responders:

The following employees are trained in the use of CPR/AED. It is the goal to have at least one trained responder available during business hours.

Name:	Position:	Extension:
Nicole Conroe	Health Services	8777
Ed Reilly	Residence Life	8500
Debbie Owens	College Center	8198
Rob Kennuth	Athletics	8309
Susan Balling	Admissions	7870
Janice Wiegley	Human Resources	8186
RA Staff	Residence Life	7695
Security		7777

EMERGENCY NUMBERS

Emergency: 911

Security: 829-7777

Personal Counseling: 829-7819

EMERGENCY INFORMATION

EMERGENCY INFORMATION

Health Center: 829-8777

VP for Student Affairs: 829-8199

CRISIS SERVICES: 834-3131

LIBERTY TAXI: 877-7111

SEXUAL ASSAULT RESPONSE POLICY IN THE EVENT OF A SEXUAL ASSAULT ON CAMPUS:

1. Seek medical care for the victim
 - The victim will need medical treatment as soon as possible even if no physical injuries are evident, for the following reasons:
 - Shock following an attack may make the victim unaware that injuries have occurred
 - To test for and prevent sexually transmitted disease and possible pregnancy
 - To collect medical evidence for possible prosecution. The evidence can only be collected for a short time following an attack.
 - The victim should NOT shower, wash, change clothes or touch any evidence of a struggle.
 - The hospital will contact Crisis Services at 834-3131 for support information through the Advocate Program.
2. Call Security (829-7777) for immediate assistance. If necessary, security will call the police.
3. Call Robert Murphy, vice president for student affairs at 829-8199 or the director of health center at 829-8777 to report the incident as soon as possible. After hours, Robert Murphy can be reached at 834-6382.
4. Stay with the victim. Have a friend accompany the victim to the hospital and bring a change of clothes if possible, as police may retain the clothing as evidence. Security will contact, as well as, direct any outside assistance agency needed.
5. Refer victim to personal counseling center for supportive follow-up, at 829-7819.

IMPORTANT PHONE NUMBERS FOR SEXUAL ASSAULT VICTIMS

Police/Sexual Offense Squad: 911

Crisis Services: 834-3131

Buffalo General Hospital Emergency: 859-7100

Erie County Medical Center Emergency: 898-3458

Victim Assistance Witness Program: 858-4640

IMPORTANT NOTE

Sexual assault victims should go to the hospital for treatment and examination even if they choose not to report the crime to the police.

NON-EMERGENCY INFORMATION SPECIAL CONSIDERATIONS

1. If someone is injured or ill and you feel it is not life threatening, the injured person should seek medical care through a physician or an emergency room. **D'YOUVILLE EMPLOYEES ARE ADVISED TO NOT TRANSPORT ANYONE IN THEIR CAR.** (Contact a family member or taxi for transport)
2. Psychological problems such as depression or acting out behaviors should be referred to the director of the personal counseling center, at 829-7819.
3. Drug or alcohol related incidents: assistance and referral should be sought through the personal counseling center, 829-7819 or the health center, 829-8777.
4. If the situation involves a RESIDENT student that has been sent to the hospital, notify the resident staff at 829-8777.
5. If the person injured or ill is a MINOR (under 18 years of age) he/she can only obtain care without parental consent if the injury or illness is life threatening. The hospital will obtain parental consent to treat.
6. An accident report must be filed with the health center for any job related injury.

REFERRALS

1. The health center is open 8:30 a.m.-4:30 p.m., Monday-Friday. A Physician Assistant is available during these hours. Appointments can be scheduled by calling 829-8777.
2. The personal counseling center is open by appointment, Monday-Friday, 8:30 a.m.-4:30 p.m. Early evening appointments can be arranged by calling 829-7819.
3. Campus Ministry is open Monday-Friday, 8:30 a.m. - 4:30 p.m. Information, referral, and counseling are available by appointment at 829-7672.

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