



## INTERNATIONAL STUDENT OFFICE

### **TRANSFER – IN INFORMATION** **FOR F-1 STUDENTS**

**Congratulations on your application or admission to D'Youville College.** We are happy that you want to continue your U.S. education with us. This information is provided to help you maintain your F-1 student status.

The Department of Homeland Security requires that F-1 students complete a “school transfer” when beginning studies at a new school.

### **WHAT YOU HAVE TO DO BEFORE YOU COME TO CAMPUS!**

- **Notify your international student advisor at your current school of your intention to transfer to D'Youville College.**
- **Schedule a “release date” with your current international student advisor** for your F-1 record to be transferred to D'Youville College. Your D'Youville College Form I-20 cannot be issued until after this release date has been reached.

**IMPORTANT: If you are completing (or have completed) your program of study or Optional Practical Training, you only have a 60-day period following this completion to have your F-1 record transferred to us. Your F-1 student status ends 60 days after your complete your program of study or OPT!**

- **Complete the attached [F-1 Transfer-In Form](#)** and submit it to the ISO as soon as possible
- **Complete our [International Student Financial Forms](#)** and submit them with all required documentation to the International Student Office by fax, e-mail or mail
- **Submit a copy of** your passport identity page, visa, I-94, all previous I-20's and EAD cards