

D'Youville

CENTER FOR GLOBAL INITIATIVES

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NOW THAT YOU ARE PLANNING TO BE A D'YOUVILLE STUDENT... THERE ARE TWO THINGS YOU SHOULD **NOT** DO!

- **DO NOT ENTER THE U.S. WITH A B-1, B-2, OR B-1/2 VISA**

If you use a B visa to enter the U.S. you are saying "I'm here as a visitor" only. Since you contacted our school about study, this would be viewed as a "fraudulent entry" and you could be refused permission! B visitors are prohibited by U.S. law from pursuing a course of study prior to obtaining a change of status to F-1 student status.

IF YOUR STUDY PLANS ARE NOT CERTAIN AND YOU WANT TO ENTER THE U.S. TO VISIT SCHOOLS, you must explain this on your visa application and ask the visa officer for a B-2 visa with the words "Prospective student" noted on it or have the words added to your B visa if you already have one.

- **DO NOT ENTER THE U.S. WITHOUT A VISA** (*Unless you are Canadian Citizen*)

If you are from a country from which you can enter the U.S. as a visitor by showing a round trip airline ticket, do not do this. If you enter without a visa, you will be permitted to stay for only 90 days. You will not be given more time or allowed to change to student status.

WHAT IS A FORM I-20?

Form I-20 is a form that tells the U.S. government that you are eligible for F-1 Student Status.

It certifies the following:

1. You are or expect to be a “bona fide” student;
2. You meet our admissions requirements;
3. You will pursue a full course of study;
4. You have proved to us that you have enough money to study and live in the U.S. without working illegally or suffering from poverty.

You need a Form I-20 to obtain an F-1 student visa or status, or to keep lawful F-1 status when transferring or changing schools within the U.S.

Canadian citizens **DO NOT** require a visa and will process their I-20 at a land border.

Canadian permanent residents **DO** require an F-1 visa and must make an appointment at a US Embassy or Consulate.

DOES EVERYBODY NEED AN I-20?

NO, some international students do not need I-20's.

- If you are maintaining another nonimmigrant status in the U.S., you do not need to have an I-20 and may attend school full- or part-time. Please check with the Center for Global Initiatives.
- Dependent children in E, H, I, J, L, M, N, O, P, R or S status need to change status after their 21st birthday or if they marry.
- B Visitors and F-2 dependents must obtain an I-20 and apply for a change of status to F-1 student in order to pursue a course of study that is not avocational or recreational in nature.

RULES FOR RECEIVING YOUR FORM I-20

- 1. YOU MUST BE A “BONA FIDE” STUDENT, ACCEPTED TO A FULL-TIME PROGRAM OF STUDY.**
Please note that Canadian citizens are allowed to study on a part-time basis. More information is included on the website.
- 2. YOU MUST PROVE TO US THAT YOU CAN SUPPORT THE COSTS OF LIVING AND STUDYING IN THE U.S. FOR EVERY YEAR OF YOUR PROGRAM OF STUDY.** This is required by US law.

DO NOT EXPECT TO WORK IN THE U.S. TO HELP MEET YOUR ANNUAL COSTS! On-campus employment is limited and competitive; off-campus employment is strictly controlled by US Citizenship and Immigration Services.

Carefully review D’Youville’s “ESTIMATED ANNUAL FINANCIAL REQUIREMENTS FOR INTERNATIONAL STUDENTS” to figure out your annual costs. This is the amount that you must prove that you can support for every year in your program of study. (Estimate a minimum of 2 years for a master’s degree; four for a bachelor’s degree; five for a doctorate.)

Sources Of Financial Support

YOUR FINANCIAL SUPPORT CAN COME FROM ANY COMBINATION OF THE FOLLOWING SOURCES IN THE U.S. OR ABROAD.

- **FUNDS FROM “SPONSORS”** (parents, relatives, friends, organizations). You may have as many sponsors as you need. Sponsors may provide you with support in the form of cash and/or room and board.
A sponsor should promise only as much money as he or she is able to give you. Some sponsors believe that the more money they promise to give the easier it will be to get your I-20. **THE MOST COMMON REASON FOR REJECTION OF FINANCIAL DOCUMENTS IS THAT WE DO NOT BELIEVE THE SPONSOR CAN AFFORD TO GIVE AS MUCH AS PROMISED.**
- **PERSONAL FUNDS** that come from your own resources, not those of your relatives. Unless you have enough cash to support yourself for your entire program of study or can prove other sources of personal income, you will need a sponsor with an income sufficient to support you.
- **FUNDS FROM THIS SCHOOL** such as, a scholarship, assistantship, or fellowship. Not all College support covers the entire program of study or all expenses, so you may need additional support to meet your minimum annual costs.

Documentary Evidence Requirements

COMPLETE THE APPLICATION FOR THE FORM I-20 (attached) AND SUBMIT IT WITH ALL THE NECESSARY EVIDENCE OF FINANCIAL CAPABILITY

Please note that you do not need to submit the financial forms in order to gain acceptance into the college.

ALL DOCUMENTS YOU GIVE US MUST BE:

1. Less than two months old.
2. In English.
3. **We will accept photocopies or faxes.** You will need the originals of all the documents you have sent us to take to the American Embassy when we send you your I-20.
Note: Canadian citizens do not apply for the visa at a US embassy. You will process your I-20 at a land border crossing such as the Peace Bridge.
4. **Sponsor Affidavits must be notarized.** They must be signed by the sponsor in the presence of a notary public, the notary public must sign the form, and the official seal of the notary public must be on the affidavit. There are notary publics at all U.S. embassies and consulates. In the U.S., most neighborhood pharmacists, lawyers and accountants are notaries. There are notaries in all countries, though the names for them may be different. Notaries are officials licensed by the national or regional government to take sworn statements for courts of law or to witness contracts and property deeds.

Checklist to Receive the Form I-20

- Submit pages 5-7 of the application
- Submit a copy of your passport
- Submit financial documentation showing your financial capability
- If you have a sponsor, please submit the notarized “Sponsor Affidavit of Support”, along with their financial documentation
- If you have a sponsor supporting you with free room and board in the United States, please submit the notarized “Sponsor Affidavit of Free Room and Board” along with their proof of residence
- If you have a scholarship or grant, please submit a copy of the award letter.

2017-2018 Application for Form I-20 Certificate of Eligibility for F-1 Student Status

PART I: PERSONAL INFORMATION

NAME IN PASSPORT: *Attach a copy of your passport page*

FAMILY (SURNAME) _____ FIRST (GIVEN) _____

FOREIGN ADDRESS _____
NUMBER AND STREET _____

CITY _____ STATE _____ ZIP CODE _____ COUNTRY _____

U.S. ADDRESS _____
NUMBER AND STREET _____

CITY _____ STATE _____ ZIP CODE _____

TELEPHONE _____ FAX _____ EMAIL _____

DATE OF BIRTH Month _____ Day _____ Year _____ Country of Birth _____

GENDER Male Female

COUNTRY OF CITIZENSHIP _____

COUNTRY OF PERMANENT RESIDENCE _____

MARITAL STATUS Unmarried Married

Please complete the following information about your spouse and/or child (children) only if they will come with you to the U.S. You will need to add to total costs: Spouse \$6,200/year Child \$4,200/year

NAME (FAMILY, FIRST) _____ DATE OF BIRTH _____ COUNTRY OF BIRTH _____ RELATIONSHIP TO YOU _____

NAME (FAMILY, FIRST) _____ DATE OF BIRTH _____ COUNTRY OF BIRTH _____ RELATIONSHIP TO YOU _____

HAVE YOU BEEN NOTIFIED OF YOUR ACCEPTANCE TO OUR SCHOOL? Yes No

Please note that your Form I-20 cannot be issued until you are accepted.

WHILE ATTENDING D'YOUVILLE, I PLAN TO:

- Live on Campus (note: this does not reserve housing for you. You must contact residence life at reillye@dyc.edu.)
- Live in Canada at the above address(or at the address listed below) and I will commute from Canada.

STREET _____ CITY _____ PROVINCE _____ POSTAL CODE _____ LOCAL TELEPHONE _____

WHAT DEGREE ARE YOU PURSUING?

Bachelor's Master's Doctorate

WHAT IS YOUR MAJOR? _____

WHEN WILL YOU BEGIN YOUR PROGRAM?

May(Summer) August(Fall) January(Spring)

IF YOU ARE A CITIZEN OF CANADA, WILL YOU BE ATTENDING:

Full Time Part Time

PART II: IF YOU ARE ALREADY IN THE UNITED STATES, COMPLETE THIS SECTION.

(If not then go onto Part III)

WHAT IS YOUR IMMIGRATION STATUS?

F-1 What is your SEVIS ID Number? _____

Circle one of the following that indicates what your I-20 is for:

1. Transferring/changing U.S. schools;
2. Changing educational level/program at D'Youville College;
3. Reinstatement to F-1 Status

If you attended a U.S. school last term and are just home on holiday between academic terms, you are considered a "School Transfer" and need to have your record transferred to us before your Form I-20 may be issued. Please contact your international student advisor at your previous school immediately to authorize the release of your record to D'Youville.

Another status (Please Specify): _____

PART III: HOW WOULD YOU LIKE TO RECEIVE YOUR I-20?

By Mail (by standard mail ONLY)

Hold for Pick Up

*Please note that Canadian teacher education students will receive their I-20 at the registration session if all documents have been successfully submitted ahead of time.

PART IV: FINANCIAL SUPPORT

Students who have been admitted to D'Youville College must certify they have immediate available funds to pay one full academic year (12 consecutive months) and show reasonable means to finance the balance of their program of study. Funds must be show in US currency or a currency conversion must be attached.

1. ENTER YOUR MINIMUM ANNUAL FINANCIAL REQUIREMENTS (PAGES 6 & 7) \$ _____

2. INDICATE THE SOURCE OF YOUR SUPPORT:

Personal Funds: \$ _____

Required documentation: Bank Statement/Letter in student's name

Canadian students who are working in Canada can also include paystub/tax return

Funds from this school: renewable every year.

Type _____ \$ _____

Cash funds from a Sponsor: to be given to me every year.

Sponsor's name _____ \$ _____

Required documentation: Affidavit of Support, Bank Statement/letter, copy of tax return/pay stub

Cash funds from a second Sponsor to be given to me every year.

Sponsor's name _____ \$ _____

Free Room and Board from a local sponsor with whom I live.

Sponsor's name _____ \$ _____

Required documentation: Affidavit of Support, Proof of residence

Other Scholarships/Assistantship

Name _____ \$ _____

**Total amount available to me every year of study
This amount must be the same or more than your
Minimum annual costs.**

\$ _____

I hereby certify the information provided in this application is true and accurate.

Signature

Date

Financial Document Requirements:

1. Bank information must list the name(s) on the account and it must be dated
2. Indicate account type (checking, savings, credit line etc.)
3. Document current balance in U.S. funds
4. Must be on financial institution's letterhead or stamped certified by the financial institution
5. Affidavits completed by the sponsors must be notarized
6. All documents must be in English
- 7. First year must be shown in liquid assets**
8. Sponsors, in order to show **continued support for additional years**, can provide pay stubs/tax returns/employment letter

Financial Requirements 2017-2018

ANNUAL FULL TIME TUITION/FEES/LIVING EXPENSES*

(Based on **estimated** 2017-2018 academic year tuition fee schedule; in US funds)

**This estimate is used for I-20 purposes and may differ from the actual amount your bill will be from the student accounts office.*

Programs below are a **TWO SEMESTER ESTIMATE** (except PT which begins in the summer). Please check with your Admissions counselor or Academic Department for specific program length and additional credit details

INTERNATIONAL STUDENTS

	GRADUATE PROGRAMS							
	UNDERGRADUATE	Physical Therapy (summer start & 3 semester estimate)	Occupational Therapy	Nursing, International Business, Health Service Admin., MBA (9 credits per semester)	Chiropractic	Ed.D. Programs (6 credits per semester)	Pharmacy (Canadian and International)	DNP
TUITION	\$25,240	\$36,192	\$27,840	\$16,704	\$25,240	\$12,144	\$33,216	\$18,216
FEES	\$510	\$705	\$510	\$510	\$610	\$510	\$750	\$510
BOOKS, PERSONAL EXPENSES, TRANSPORTATION	\$3,800	\$3,800	\$3,800	\$3,800	\$3,800	\$3,800	\$3,800	\$3,800
HEALTH INSURANCE	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
ROOM AND BOARD	\$11,808	\$11,808	\$11,808	\$11,808	\$11,808	\$11,808	\$11,808	\$11,808
TOTAL	\$43,358	\$54,505	\$45,958	\$34,822	\$43,458	\$30,262	\$51,574	\$36,331

- * A student wishing to have his or her spouse or children accompany them as an F-2 dependant must document the following amounts for each family member per academic year of intended study:
Spouse: \$6,200 | Child: \$4,200

CANADIAN STUDENTS*

GRADUATE →

	Undergraduate and Chiropractic	Advance Program	Physical Therapy (summer start & 3 semester estimate)	Occupational Therapy	Nursing, International Business, Health Services	MBA	Educational Leadership, Health Administration (Ed.D.) (full-time / 6 credits)	DNP (9 credits/ semester)	Pharmacy
TUITION	\$20,192	\$10,330	\$28,954	\$22,272	\$13,364	\$13,500	\$9,715	\$14,573	\$26,048
FEES	\$510	\$510	\$705	\$510	\$510	\$510	\$510	\$510	\$750
BOOKS, PERSONAL EXPENSES, estimated	\$3,800	\$3,800	\$3,800	\$3,800	\$3,800	\$3,800	\$3,800	\$3,800	\$3,800
ROOM AND BOARD	\$11,808	\$11,808	\$11,808	\$11,808	\$11,808	\$11,808	\$11,808	\$11,808	\$11,808
TOTAL LIVING IN THE U.S.	\$36,310	\$26,448	\$45,267	\$38,390	\$29,482	\$29,618	\$25,833	\$30,691	\$42,406
TOTAL FOR COMMUTERS	\$21,902	\$12,040	\$30,859	\$23,982	\$15,074	\$15,210	\$11,425	\$16,283	\$27,998

* Canadian discount included

If you have a scholarship, you must deduct the scholarship before you deduct the Canadian discount

RN tuition waivers do not include an additional Canadian discount

Commuter students from Canada do not need to include the price of room and board or personal expenses. There is a book estimate included (\$1,200/year)

A student wishing to have his or her spouse or children accompany them as an F-2 dependent must document the following amounts for each family member per academic year of intended study:

Spouse: \$6,200 | Child \$4,200 | Commuter students cannot apply for this.

CANADIAN CITIZENS ATTENDING PART-TIME*

	UNDERGRADUATE PROGRAMS		GRADUATE PROGRAMS				
	6 Credits/ Semester	Advance Program 6 Credits	IB, HSA, Nursing 6 Credits	IB, HSA, Nursing 3 Credits	Educational Leadership, Health Administration Ed.D. 3 Credits	DNP 6 Credits	DNP 3 Credits
TUITION	\$3,782	\$2,640	\$4,454	\$2,227	\$2,429	\$4,858	\$2,429
FEES	\$235	\$235	\$235	\$235	\$235	\$235	\$235
BOOKS, estimated	\$600	\$600	\$600	\$600	\$600	\$600	\$600
TOTAL FOR PART-TIME COMMUTERS	\$4,617	\$3,475	\$5,289	\$3,062	\$3,264	\$5,693	\$3,264

* Canadian discount included

Commuter students from Canada do not need to include the price of room and board or personal expenses. Part Time Students: Above are estimates for one semester depending on credit load. You do however have to show a full year in liquid assets and continuing support after the first year. Please double the appropriate amount.

An F-2 I-20 will not be issued for spouses or children

SPONSOR'S AFFIDAVIT OF ANNUAL CASH SUPPORT AND PROOF OF FINANCIAL CAPABILITY

WHAT DOES THIS AFFIDAVIT MEAN?

By completing this affidavit, you are swearing to the U.S. government that you will provide this student with a specific amount of money, from your own financial resources, **for every year** he or she is going to study at D'Youville College and **live in the U.S.** You are also proving that you can afford the support you are promising with the documents you have attached.

INSTRUCTIONS:

1. Fill out the Sponsor's Affidavit of Financial Support. Please print or type
 2. Promise to provide only the amount you intend and are capable to give the student for every year of their program of study.
 3. Sign the affidavit in the presence of a notary public in the US or other licensed official in your country.
 4. Attach the financial documents proving the capability of annual support. First year must be shown in liquid assets, continued financial support for the subsequent years can be shown through proof of annual income
 5. Documents must be in English and less than 2 months old.
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SPONSOR'S AFFIDAVIT OF FREE ROOM AND BOARD AND PROOF OF FINANCIAL CAPABILITY

WHAT DOES THIS AFFIDAVIT MEAN?

By completing this affidavit, you are swearing to the U.S. government that this student will live with you free of any charge for room and food **for every year** he or she is **studying and living in the U.S.** (The student cannot be required to provide you with any services such as, babysitting, cleaning, etc., in exchange for the room and board, as that is **employment.**) You are also proving that you are the person who owns or rents the property and can afford the support you are promising with the documents you have attached.

INSTRUCTIONS:

1. Fill out the Sponsor's Affidavit of Free Room and Board. Please print or type.
2. Sign the affidavit in the presence of a notary public in the US or other licensed official in your country.
3. Attach photocopy of a lease or deed in your name or photocopy of a current income tax form on which the house is reported.
4. The affidavit will be accepted only if it is clear there is enough space for the student and the location is not too far from the college.
5. The affidavit must be in English.

SPONSOR'S AFFIDAVIT OF FREE ROOM AND BOARD

SPONSOR'S NAME(S): (print or type)

FAMILY (SURNAME)

FIRST (GIVEN)

I hereby certify that I am willing and able to provide

FULL NAME OF STUDENT (FIRST, MIDDLE, FAMILY NAMES)

With a free room and all meals for every year of study at D'Youville College.

My relationship to the student is _____

Address of room or apartment offered to student:

NUMBER AND STREET

APARTMENT NUMBER

CITY

STATE

ZIP CODE

How many rooms are in the house or apartment? _____

How much space will be reserved for the exclusive use of the student? _____

Does the sponsor live at the address listed above? _____

Does the sponsor **own** or **rent** the property? *(Circle one please)*

Attach a photocopy of a deed or lease in your name, or a photocopy of income tax forms in which the residence is reported.

You must sign below in the presence of a notary public official. The notary public must sign and put the official seal on the affidavit. Any erasures or changes must be signed by both you and the notary.

AFFIRMATION OR OATH

I HEREBY AFFIRM OR SWEAR THAT THE INFORMATION I HAVE GIVEN ABOVE IS TRUE AND CORRECT:

Signature of Sponsor _____

Printed Name of Sponsor _____

SWORN AND SUBSCRIBED BEFORE ME THIS _____ DAY OF _____ YEAR

Signature Of Notary* _____

***MUST BE SIGNED AND SEALED BY AN OFFICIAL NOTARY PUBLIC OR COMMISSIONER OF OATH. THEY MUST ALSO APPROPRIATELY APPLY THEIR SEAL.**

SPONSOR'S AFFIDAVIT OF ANNUAL FINANCIAL SUPPORT

SPONSOR'S NAME(S): (print or type)

FAMILY (SURNAME)

FIRST (GIVEN)

I hereby attest that I am willing and able to provide no less than \$ _____ in U.S. cash to the student named below for EVERY YEAR OF STUDY at D'Youville College.

FULL NAME OF STUDENT (FIRST, MIDDLE, FAMILY NAMES)

My relationship to the student is _____

My address is _____
NUMBER AND STREET APARTMENT NUMBER

CITY

STATE

ZIP CODE

The following persons are dependent upon me for their housing, food or financial support. (Do not list any adult members of the family who are supporting themselves. Do not include the student named above.)

NAME	RELATIONSHIP	AGE
_____	_____	_____
_____	_____	_____
_____	_____	_____

MANDATORY DOCUMENTARY EVIDENCE OF FINANCIAL ABILITY IS ATTACHED:

- _____ Bank Statement or letter on letterhead from a bank or other financial institution stating the type of account, date, names appearing on the account and current balance.
- _____ Additional financial documentation you, to show ability to continue your support for future years of study:
- _____ Letter from my employer on business stationary stating my annual salary;
- _____ Income tax receipts and forms;
- _____ Other: _____

You must sign below in the presence of a notary public official. The notary public must sign and put the official seal on the affidavit. Any erasures or changes must be signed by both you and the notary.

AFFIRMATION OR OATH

I HEREBY AFFIRM OR SWEAR THAT THE INFORMATION I HAVE GIVEN ABOVE IS TRUE AND CORRECT:

Signature of Sponsor _____

Printed Name of Sponsor _____

SWORN AND SUBSCRIBED BEFORE ME THIS _____ DAY OF _____ YEAR

Signature Of Notary* _____

***MUST BE SIGNED AND SEALED BY AN OFFICIAL NOTARY PUBLIC OR COMMISSIONER OF OATH. THEY MUST ALSO APPROPRIATELY APPLY THEIR SEAL.**